



# United States Department of the Interior

FISH AND WILDLIFE SERVICE  
Washington, D.C. 20240

## DIRECTOR'S ORDER NO. 103, Amendment 3

Subject: Electronic Mail and Management of Electronic Records

This supersedes Amendment 2 and amends Director's Order No. 103 (September 14, 1998) as follows:

1. Section 6, subparagraph c, is revised to read:

c. The following actions are prohibited:

(1) Any form of partisan politics. This does not apply to Presidential appointees who have received Senate confirmation.

(2) Personal commercial activities or any venture related to private gain or profit. This includes offering service or merchandise for sale.

(3) Any illegal activity as well as any activity prohibited by other Federal or Service policy or that could bring discredit to the Service.

(4) Accessing, retrieving, or printing text or graphic information that exceeds the bounds of generally accepted standards of good taste and ethics.

(5) Engaging in any activity that would compromise the security of any Government information system.

2. Section 10 is amended to extend the termination date to December 31, 2002.

**Acting** DIRECTOR

Date: December 31, 2001